

MPA MANAGEMENT CAPACITY TRAINING PROGRAM
AGENDA – DAY 5: MPA MANAGEMENT PLANNING, PART 2
December 2005, Nha Trang, Vietnam

Day 5 Management Planning	ACTIVITIES and OBJECTIVES	Materials
8:00-8:30	1. Case Study: Hon Mun MPA <i>Total: .5 hour</i>	
8:30-9:00	2. Review of Day 4 Management Planning Steps <u>Objectives:</u> To review important concepts from Day 4 <i>Total: .5 hour</i>	
9:00-10:00	3. Program Design and Planning Process <u>Objectives:</u> To work on strategic goals and outcomes <u>Activities:</u> 1) Presentation: Managing for Success 2) Presentation: Planning Processes, Definitions and Components <i>Total: 1 hour</i>	
10:00-10:15	BREAK	
10:15-12:00	4. Program Design and Planning Process (cont.) <u>Objective:</u> To develop strategic goals and outcomes <u>Activities:</u> <ul style="list-style-type: none"> • <u>Exercise 1:</u> Practicing the Four Steps of a Planning Process 1) Presentation: Four Steps of Developing a Planning Process <ul style="list-style-type: none"> • <u>Exercise 2:</u> Developing a Full Planning Process <i>Total: 1.75 hours</i>	Handout: --Project Planning Process Worksheet
12:00 -2:00	LUNCH	
2:00 – 2:30	5. Program Design and Planning Process (cont.) <u>Objective:</u> To work on strategic goals and outcomes <u>Activities:</u> 1) Presentation: Benefits and Limitations of Planning Processes	

	<i>Total: .5 hours</i>	
2:30-3:00	6. Case Study: NOAA Management Plans <i>Total: .5 hours</i>	
3:00-3:15	BREAK	
3:15-4:00	7. From Planning Processes to Site Plans <u>Objective:</u> The management process and information necessary to develop successful site plan <u>Activities:</u> 1) Presentation: Preparing to Write a Site Plan 2) Presentation: Common Pitfalls of Site Planning <i>Total: .75 hours</i>	
4:00-5:00	8. Site-level Planning Process <u>Objective:</u> Create a site plan for “your” MPA <u>Activities:</u> <ul style="list-style-type: none"> <u>Exercise 1:</u> Create a Site-level Planning Process for “Your” MPA <i>Total: 1 hour</i>	
5:00-5:15	<u>Activity:</u> Work on contract agreement implementation plan	
5:15	ADJOURN MEETING	
7:00-8:00	One hour debrief for MPA Leadership Team	